

# Summer 2018 Tenant Resource Guide

1. If you receive an court Summons (example left side) you only have **5 days** to respond. If you fail to respond in 5 days a default **judgement** will be issued against you and you will shortly be **evicted** by the Sheriff.
2. In order to respond to the Summons, go to the **Eviction Defense Collaborative** immediately.

**Location:** 1338 Mission Street, 4th Floor  
**Phone #:** 415.947.0797  
**Hours of Operation:** Monday-Friday  
 9–11am & 1-3pm

**The Eviction Defense Collaborative can also help you if you receive the following:**

- **Three Day Notice to Pay/Cure or Quit**
- **Sheriff's Notice**

**If you need assistance paying your rent, please visit the RADco Program at the Eviction Defense Collaborative office at the address above.**

## HELPFUL REMINDERS

1. A verbal eviction is never valid. A proper notice must be served.
2. A tenant may only be evicted by the Sheriff and only after the court process has been invoked and only if the tenant has lost the case. Do not move out of your unit if you have not been to court.

## LOCK OUTS are a violation of the California Penal Code Section 418

- If you have been locked out of your unit by the owner or master tenant, contact the San Francisco Police Department at 415.553.0123 in order to regain access to the unit.

## UTILITY SHUT OFF ... call the service provider to restore service

Water Service	415.551.3090
Garbage Service	415.330.1300
Gas or Electricity	800.743.5000

This Resource Guide was provided to you by Causa Justa :: Just Cause

## SERVICES FOR SAN FRANCISCO TENANTS

### \*\*\* Housing Rights Committee

1663 Mission Street, #504, San Francisco, CA  
415.703.8644 // Open Monday-Thursday 1-5pm

### \*\*\* San Francisco Rent Board

25 Van Ness Avenue, San Francisco, CA  
415.252.4602 // Open Monday-Friday 8am-5pm

### \*\*\* Open Door Legal

4622 3rd Street, San Francisco, CA 94124  
415.735-4124 // Open Monday-Friday: 9am-5pm  
Services at this office are only for residents of the Bayview and Hunter Point's neighborhoods

### \*\*\* Single Room Occupants (SRO) / Residential Hotels

Dolores Street Community Services  
938 Valencia Street, San Francisco, CA  
415.282-6209 // Open Monday-Friday: 9am-12pm & 1-5pm  
If you're a client, you can call the office number along with the \*150 extension to check if your case worker is working in the office on a given date.  
Drop-In takes place every Tuesday of each week

### \*\*\* Access Center (inside of the San Francisco Superior Court)

400 McAllister Street, Room 509  
San Francisco, CA 94102  
415.551-5880 // Open Monday-Friday: 8:30am-4pm  
Drop-ins without appointments take place Mondays from 8:30am-12pm, Tuesdays from 8:30am-4pm and Thursdays from 8:30am-4pm

### \*\*\* Catholic Charities // This office will be closed 12/25/2017, 12/26/2017 and 1/1/17

990 Eddy Street, San Francisco, CA 94109  
Call Jorge Rivera, 415.972.1200 // Open Mon-Fri 9am-5pm (provides rental assistance)

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### Homeless Advocacy Project

125 Hyde Street, San Francisco, CA  
Call to set up an intake 800.405.4427

Tue: 9am-12pm // Wed: 1-5pm  
Th & Fri: 9am-12pm & 1-5pm

Drop-In take place everyday from 1pm-5pm

### Supports those impacted by homelessness or at risk of homelessness with the following:

- Application for Supplemental Security Income
- Eviction Defense
- Immigration
- Referrals to other agencies



**\*\*\* Mission Neighborhood Resources**

Homeless Resource Center, shelter, and housing search services

165 Capp Street, San Francisco, CA 94110

415.869.7977 // Open Mon, Wed, & Fri: 7am-7pm, Thur: 7am-5pm, Ladies Night 6-8pm - safe space for women who are homeless or at risk of homelessness, Sat 7am-12pm

**\*\*\* La Raza Centro Legal**

474 Valencia Street, # 295, SF, CA 94103

Call or visit to set up appointment 415.575-3500 // Mon-Fri 10am-4pm

**Tenderloin Housing Clinic**

126 Hyde St, San Francisco, CA 94102

415.885-3286 // Mon-Fri: 9am-5pm

Drop-In hours take place Mon-Fri from 9:30am-12:30pm and 1:30pm-4pm

**Legal Assistance to the Elderly (Asistencia Legal para Gente de la Tercera Edad)**

701 Sutter St., 2nd Fl.

San Francisco, CA 94109

415.538-3333 // Mon-Fri: 9am-12pm & 1pm-5pm

**\*\*\* BISHOP**

See attached flyer

**Agencies marked with \*\*\* accept walk ins and do not require an appointment**